




Information for applicants

MIBD SWITZERLAND

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Admission process & Guide:

Step 1. – Apply

- Complete your application form;
- Gather all the required documents;
- Submit your complete application package;
- Prepare and undergo an online interview with MIBD admission's staff member

Application package should include:

- *Complete the application form.*
- *Education qualification document.*
 - *Official transcripts and diplomas must be submitted in English. If your previous institution cannot provide this, you must provide a certified translation.*
- *Students currently completing their education may submit an official grade report and received a conditional acceptance.*
- *Proof of English proficiency (choose one).*
 - *TOEFL language certificate (Test scores are valid for two years).*
 - *IELTS language certificate (Test scores are valid for two years).*
 - *Proof that the previous three years of secondary or post-secondary education were taught primarily in English. This education must have been completed within the last five years.*
 - *English is your native tongue.*
- *A copy of your valid passport.*
- *Résumé or CV.*
- *Motivation letter.*

(The application form can be found attached below)

Step 2. – Offer Letter

Upon completion of the interview, within 7 business days student's file will be evaluated and the place can be offered if all the requirements are met.

Step 3. – Accepting Offer Letter

- Offer letter should be returned by the applicant to MIBD signed;
- Deposit of CHF 4'500

Step 4. – Acceptance Letter

Upon securing a place for the next available intake, applicant will receive a proof of acceptance to MIBD, that can be further used for VISA application or residence permit acquisition.

Step 5. – Pre-Arrival Support

The admissions remain at applicant's full disposal for further guidance and support through every step of the process, including VISA, accommodation & more.

Visa Requirements for Switzerland:

Upon receipt of a proof of acceptance to MIBD (Acceptance Letter), the candidate, depending on his/her nationality, can 1.) either apply for a residence permit in a Swiss Canton or 2.) Submit the visa application for the Swiss representation (Embassy) in the country of residence.

Entry/Visa and Residence Permit

Within 14 days of entering Switzerland, EU/EFTA citizens must register with the local authority (Einwohnerkontrolle, Residents' Registration Office) at the place of residence and apply for a residence permit.

You will need to present the following documents:

- *Personal application for residence permit*
- *Valid passport or identity card*
- *Proof of registration at the university*
- *Evidence of sufficient funds (e.g. certificate or certified document of a bank authorised in Switzerland)*
- *Proof of address at place of residence*
- *2 passport photographs*

Other foreign national students - other than EU/EFTA nationals - must contact the Swiss embassy or consulate in their own country and apply for a visa. If the responsible immigration or police authorities approve the application, the requirements for entry into Switzerland and for residence for the purpose of study are met. Further information at the Federal Office of Migration.

Foreign nationals who are not EU/EFTA citizens and who do not require a visa should consult the Swiss embassy or consulate in their country for the current entry and residence requirements and formalities.

(Information derived from <https://www.eda.admin.ch/eda/en/fdfa.html> (Visa & Entry requirements to Switzerland))

For Entry Visa to Switzerland, please consult the government's official website: <https://www.eda.admin.ch/eda/en/fdfa/entry-switzerland-residence/visa-requirements-application-form.html> & select the country of origin to see the requirements that apply to the respected country.

For more information, please contact MIBD at admission@mibd.ch

Required Visa Application Documents:

- *An official acceptance letter from MIBD.*

- *All required application documents (see above).*
- *Two passport size photos (35mm x 45mm)*
- *Study plan for your specific programme.*
- *Copy of diplomas and transcripts*
- *Proof of sufficient financial means.*
- *Bank statement with a minimum balance of CHF 30'000.*
- *The bank statement must be registered in the name of the student, parent, or sponsor listed on the application.*
- *A signed motivation letter clearly expressing your reasons for studying in Switzerland at MIBD and your post-graduating plans.*
- *Please note that while internships are a critical and fully supported aspect of all MIBD degree programmes, MIBD makes no guarantees regarding Swiss work visas and residency permits post-graduation. Though opportunities to work in Switzerland after graduating may present themselves, it is generally advised to write about post-graduation aspirations in the framework of (returning to) your home country.*

Life in Switzerland

Below, you will be able to find a link to the website that provides a very good overview of what the applicant should expect in terms of living expenses in Switzerland:

<https://wise.com/gb/blog/cost-of-living-in-switzerland>

For any further questions, please do not hesitate to contact us at admission@mibd.ch